UNLISTED NOC/NOS/NES SPECIAL REPORT

In accordance with American Medical Association Current Procedural Terminology (CPT)/Healthcare Common Procedure Coding System (HCPCS) reporting guidelines, please complete the following form to support the use of an unlisted or NOC/NOS/NES procedure or service code. This information will be used to determine appropriate reimbursement and claim adjudication in conjunction with the member’s benefit plan.

Member Name: ____________________________________________________________

NHP Member ID: __________________________________________________________

Date of Service: __________________________________________________________

Submitting Provider Name: ________________________________________________

NPI: __________________________________________________________________________

Specialty: ____________________________________________________________________

Unlisted or NOC/NOS/NES procedure or service code: _____________________________

Indicate the specific CPT/HCPCS code that is most closely related to this service:

____________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

Describe the unlisted service or procedure and explain why the service does not meet the definition of the standard defined CPT-HCPCS code listed above. Please be certain to include an adequate definition or description of the nature, extent and need for the unlisted procedure and the time, effort and equipment necessary to provide the service. Additional items, which may be included, are complexity of symptoms, final diagnosis, pertinent physical findings, diagnostic/therapeutic procedures, concurrent problems and follow-up care.

___________________________________________________________________________________

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___________________________________________________________________________________

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___________________________________________________________________________________
Contact Information

Name: ____________________________________________

Phone: ____________________________________________

Providers should submit this form via the following secure URL:
https://mft.nhp.org

Submission Instructions:
• Complete form and save form in following format (UC_"NHPClaim#"_"DateofService")
  o Date of Service format = MM/DD/YYYY
  o Example: UC_12345E67890_01012017
• Click on submission link (https://mft.nhp.org)
• Enter username: unlistedcodes
• Enter password: nhp
• Click on “file upload” button
• Double-click on completed form
• Form will be automatically submitted to NHP

**DO NOT INCLUDE MEDICAL RECORDS**

PLEASE DO NOT WRITE BELOW THIS LINE

{INTERNAL TRACKING PURPOSES}